Statutes of Fu Jen Catholic University

Revised and Passed by the University Council on January 3, 2019

Passed by the Board of Trustees of Fu Jen Catholic University on March 21, 2019

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Revised and Passed by the Board of Trustees of Fu Jen Catholic University on July 7, 2020

Chapter I General Principles

Article 1

These Statutes of Fu Jen Catholic University are formulated on the basis of Article 36 of the University Law of the Republic of China, in accordance with Article 807 of the Code of Canon Law, the Apostolic Constitution on Catholic Universities *Ex Corde Ecclesiae*, *Norms of Application of the Apostolic Constitution of "Ex Corde Ecclesiae" in Taiwan,* and *The Agreement between the Congregation for Catholic Education of the Holy See and the Ministry of Education of the Republic of China on Collaboration in the Field of Higher Education and on the Recognition of Studies, Qualifications, Diplomas and Degrees.*

Article 2

The university is named "輔仁大學學校財團法人輔仁大學" (also known as"天主教輔仁大學") and in English "Fu Jen Catholic University" (hereafter referred to as the University).

Article 3

Mission Statement:

Fu Jen Catholic University is an academic community of students and teachers closely associated in fostering the growth of the whole person, on the basis of Truth, Goodness, Beauty and Holiness. Fu Jen is committed to the integration of Chinese culture and Christian faith; with the spirit of Christian love, we dedicate ourselves to

academic research and promotion of genuine knowledge, to the sustainable development of society and the common good of humanity in order to achieve harmony in the true knowledge of the self, the world and God.

Article 4

Basic Educational Philosophy:

1. Human Dignity

We affirm the dignity of every human person, and respect all basic human rights.

2. Meaning of Life

We promote the search for the meaning of life and the nurturing of an integrated value system.

3. Teaching and Research

We adhere to academic freedom and professional ethics, and aim at the integration of inter-disciplinary knowledge.

4. Solidarity and Care

We develop balanced relationships between ourselves and others, and together strive to build a culture of care.

5. Dialogue Among Cultures

We advance interaction between Chinese and other cultures, and cultivate the spirit of humanism.

6. Religious Spirit

We encourage faculty and students to acquire a deeper knowledge of the Christian faith, and facilitate intellectual, spiritual and interreligious dialogue and collaboration.

7. Spirit of Service

We seek to develop a spirit of compassion, and undertake an active commitment to justice which leads to international solidarity.

Article 5

The university in accordance with the teachings and related laws of the Catholic Church respects the freedom of faculty, non-academic staff and students. The University shall inform faculty and non-academic staff of the Catholic identity of the university and related issues. All members of the university community shall strive to respect and promote the Catholic identity of the university.

Article 6

The university shall combine academic and professional development, the cultivation of moral and religious principles and the social teachings of the Catholic Church. All specialized curricula shall include courses of ethics appropriate to the area of specialization. The university shall be able to offer courses of introduction into Philosophy, Social Doctrine, Ethics, Anthropology and Catholic Religion/Theology as part of their programs.

Article 7

The Board of Trustees is the University's highest authority. The Board of Trustees shall exercise its powers and duties, subject to the related laws of the Republic of China, the Apostolic Constitution on Catholic Universities and the Holy See as well as *Norms of Application of the Apostolic Constitution of Ex Corde Ecclesiae in Taiwan*, and *The Agreement between the Congregation for Catholic Education of the Holy See and the Ministry of Education of the Republic of China on Collaboration in the Field of Higher Education and on the Recognition of Studies, Qualifications, Diplomas and Degrees*. The by-laws of the Board of Trustees shall be decided separately.

Article 8

The university, in accordance with the regulations of the Holy See, will establish the position of Chancellor, to be selected and appointed by the Holy See. The Chancellor will work to preserve and enhance the Catholic character of the university and assist the university in realizing its founding vision.

Chapter II Organization

Article 9

The University shall appoint a President to supervise University affairs, direct the development, and act on behalf of the University. The term of office of the President is four years. The candidates are elected by the Presidential Search Committee formed by the Board of Trustees. The Board of Trustees will select one candidate to be approved by the Congregation of Catholic Education and the Ministry of Education. The tenure of the president starts on either February 1 or August 1; with the approval of the Board of Trustees, the president can, in principle, be reappointed for one additional term; at most, re-appointment is limited to two terms. The election and reappointment of the President is governed by the Method of Presidential Election and is approved by the Board of Trustees.

Article 10

The University shall appoint a Vice-President of Academic Affairs, a Vice-President for Mission, and a Vice-President for Administration, and one or two more as needed to assist the President with university affairs. The term of office will be concurrent with that of the President. The Vice-Presidents are appointed by the President and the Board of Trustees should be formally notified of their appointments.

The Vice-President for Mission shall be a religious or priest and a member of one of the three founding groups.

Article 11

When the president is absent or prevented from administering university affairs, the vice-president, following the priority order of Vice-President of Academic Affairs, Vice-President for Mission and Vice-President for Administration, shall act on behalf of the president until the Board of Trustees elect and appoint a new president.

Article 12

The University shall appoint a chaplain. On the recommendation of the

Chancellor, the chaplain is appointed by the president. The chaplain should be a cleric, full time at the university with the rank of assistant professor or above. The term of office is three years, and he may be reappointed for successive terms.

The University also establishes a Religious Guidance Center with a Director who is appointed by the President. In principle, the director should be of the rank of lecturer or above or a university non-academic staff of equivalent status when necessary. The term of office is three years, and he/she may be reappointed for successive terms.

Article 13

The University was reestablished in Taiwan jointly by the three founding groups: the Chinese Diocesan Clergy, the Society of the Divine Word in collaboration with the Sister Servants of the Holy Spirit and the Society of Jesus (hereafter referred to as the three founding groups.)

Each of the three founding groups shall have a Representative at the University. He/she should be recommended by the group's highest authority in Taiwan, and shall be appointed by the President. The term of office is three years, and he/she may be reappointed for successive terms. The representative of the three founding groups shall assist the University to enhance its mission and achieve its educational goals.

Article 14

Each college of the university is headed by a dean in charge of all matters concerning his/her respective college. The Dean shall be a full-professor who is to be elected following the Method for Selection of Academic Administrators of Fu Jen Catholic University and appointed by the President. The term of office is three years, and he/she may be reappointed once.

Method for Selection of Academic Administrators shall be decided separately.

Article 15

The University has a School of Continuing Education, which is an academic unit equivalent to college. The School of Continuing Education is headed by a Director in charge of all matters pertaining to the School of Continuing Education. The Director should be a full professor, and is appointed by the President. The term of office of the Director is three years, and he/she may be reappointed once.

Article 16

The University has established the Holistic Education Center, which is an academic unit equivalent to a college. The Holistic Education Center is headed by a director in charge of all matters concerning the holistic education curriculum. The director should be a full professor and is appointed by the President. The term of office is three years, and he/she may be reappointed once.

Article 17

The university has established Academia Catholica, a research unit. The Academia Catholica is headed by a Dean in charge of all matters concerning research related to Catholic studies. The Director should be a full professor or a research fellow of equivalent rank and is appointed by the President. The term of office is three years, and he/she may be reappointed once.

Article 18

Each department of the University (including the Center for Teacher Education) is headed by a chair in charge of the departmental general affairs. Each College can establish additional degree programs headed by a director in charge of program affairs.

The Chair or program director should be an associate professor or above, who is to be elected following the Method for Selection of Academic Administrators of Fu Jen Catholic University and appointed by the President. The term of office is three years, and he/she may be reappointed once.

Article 19

Each independently established graduate institute is administered by a director in charge of institute affairs. The Director should be an associate professor or above, who is to be elected following the Method for Selection of Academic Administrators of Fu Jen Catholic University and appointed by the President. The term of office is three years, and he/she may be reappointed once.

Article 20

The reappointment of directors of academic units governed in articles 14, 18 and 19 is stipulated by Methods for the Selection of Directors for Academic Units. The college-level deans should be approved by the President, and department chairs, directors of institutes and academic programs should be proposed by the deans and approved by the President.

The re-appointment of the Director of the School of Continuing Education, the Director of Holistic Education Center and the Dean of Academia Catholica should be decided by the President.

When the academic directors of different levels cannot fulfill their duties during their term of appointment, the following procedure shall apply. The deans shall leave office with the approval of the President. For the department chairs, directors of graduate institutes and program directors, the dean shall report to the president, and they will leave office upon the President’s approval.

Article 21

The list of colleges, departments, graduate institutes, and degree programs of the university, please refer to Appendix 1.

Any establishment or change of a department, a graduate institute, a degree program or a college should be done in accordance with its respective by-laws and must be passed by the University Council, and approved by the Board of Trustees and the ROC Ministry of Education.

Article 22

Each of the various administrative offices and centers is to be headed by a director, who is in charge of its assigned affairs.

Administrative units governed in articles 23 to 44 can install vice directors in accordance with the needs of university development and the regulations of the Ministry of Education governing the scope and work load. The appointment requires the approval of the Installation and Review Committee for Vice-Directors.
The aforementioned offices and centers can establish sub-divisions to meet practical needs.

The regulations for the Installation and Review Committee of Vice-Directors shall be decidedly separately.

Article 23

The Office of Academic Affairs is headed by the Dean of Academic Affairs to supervise affairs related to recruitment, registration, enrollment, curriculum, degree conferral and other academic related business.

The Dean should have the rank of full professor and is appointed by the President. The term of office of the Dean is one year, and he/she may be re-appointed successively. Under the office are the divisions of recruitment, registration, and curriculum.

Article 24

The Office of Student Affairs is headed by the Dean of Student Affairs to supervise affairs related to student life, extracurricular activities, health and hygiene, overseas Chinese and Mainland students, career development, the resource center, and the resource office for aboriginal students and other student related business.

The Dean should have the rank of full professor and is appointed by the President. The term of office of the dean is one year, and he/she may be re-appointed successively. Under the office are divisions of Student Life, Extracurricular Activities, Health and Hygiene, International and Overseas Chinese

Students, Career Development divisions, and the Resource Classroom, and Resource Center for Aboriginal Students.

Article 25

The Office of Research and Development is headed by the Dean of Research and Development to supervise affairs related to university development, accreditation, mid and long-term development, academic and industrial cooperation and other research and development related business. The Dean should have the rank of full professor and is appointed by the President. The term of office of the Dean is one year, and he/she may be re-appointed successively. Under the office are the Center for Academic Development and Evaluation, the Center for Research Management, and the Center for Academic-Industrial Cooperation and Incubation.

Article 26

The Office of International and Cross-Strait Education is headed by the Dean of International Affairs to supervise affairs related to international cooperation, international students, and Chinese language instruction. The Dean should have the rank of full professor and is appointed by the President. The term of office of the dean is one year, and he/she may be re-appointed successively. Under the office are Academic Exchange Center, International Student Center, and Center of Chinese Language and Culture.

Article 27

The Office of General Affairs is headed by the Dean of General Affairs to supervise general affairs.

In principle, the Dean should have the rank of full professor or a university non-academic staff with equivalent status when necessary and is appointed by the President. The term of office of the dean is one year, and he/she may be re-appointed successively. Under the office are divisions of Cashier, General Services, Property Management, and Construction and Maintenance.

Article 28

The Library is headed by the Director of Library to supervise affairs related to the library.

The Director should have the rank of full professor and is appointed by the President. The term of office of the director is one year and he/she may be re-appointed successively. Under the library are Acquisitions and Cataloguing Division, Circulation and Collection Services, Serials and Multimedia Division, Reference and Systems Division.

Article 29

The Information Technology Center is headed by the Director of Information Technology to supervise affairs related to information technology which supports teaching, research, administration and the planning and management of information technology hardware.

The Director should have the rank of full professor and is appointed by the President. The term of office of the director is one year, and he/she may be re-appointed successively. Under the office are the Administrative Information Divisions I and II, Network Management Division, and Teaching Support Division.

Article 30

The Office of Secretariat is headed by the Secretary General to assist the President with administration, meetings, evaluation and coordination.

In principle, the Secretary General should have the rank full professor or a university non-academic staff with equivalent status when necessary and is appointed by the President. The term of office of the Secretary General is one year, and he/she may be re-appointed successively. Under the Secretariat are Divisions I and II.

Article 31

The Personnel Office is headed by a Director to supervise human resources management and development. The director is recommended by the President in accordance with related laws, approved by the Board of Trustees, and appointed by the President. The term of office the Director is one year, and he/she may be re-appointed successively. Under the office are Division of Personnel Management and Planning Division.

Article 32

The Office of Audit is headed by a Director to supervise affairs related to internal audit and control. The director, who should be of the rank of associate professor or above or a university non-academic staff with equivalent status when necessary, is recommended by the President in accordance with related laws, approved by the Board of Trustees, and appointed by the President. The term of office the Director is one year, and he/she may be re-appointed successively.

Article 33

The Office of Accounting is headed by a Director to supervise the affairs related to accounting and budgeting. The director is recommended by the President in accordance with related laws, approved by the Board of Trustees, and appointed by the President. The term of office of the Director is one year, and he/she may be re-appointed successively.

Article 34

The Office of Legal Affairs is headed by a Director to supervise the affairs related to legal matters. In principle, the Director should have the rank of assistant-professor or above or a university non-academic staff with equivalent status when necessary and is appointed by the President. The term of office of the director is one year, and he/she may be re-appointed successively.

Article 35

The Office of Public Affairs is headed by a Director to supervise affairs related to

public and media relations, alumni services and fundraising. In principle, the director should have the rank of assistant-professor or above or a university non-academic staff with equivalent status when necessary and is appointed by the President. The term of office of the director is one year, and he/she may be re-appointed successively. Under the Office are divisions of Public and Media Relations, Alumni Services, and Fundraising.

Article 36

The University History Office is headed by a Director to supervise the collection, compilation and preservation of the university archive. In principle, the director should have the rank of assistant professor or above or a university non-academic staff with equivalent status when necessary and is appointed by the President. The term of office of the director is one year, and he/she may be re-appointed successively.

Article 37

The Office of Physical Education is headed by a Director to supervise and plan campus-wide physical education and sport activities for the students, faculty and staff. The director should have the rank of associate-professor or above in physical education. The term of office of the director is one year, and he/she may be re-appointed successively. Under the office are divisions of teaching and research, facilities, activities and competition and administrative service.

Article 38

The Student Guidance Center is headed by a director to supervise affairs related to student guidance and counseling. The director should have the rank of associate-professor or above with adequate professional expertise. The term of office of the director is one year, and he/she may be re-appointed successively.

Article 39

The Office of Student Military Training is headed by a Director and staffed with

military trainers and nurses to supervise the student military training programs, the planning and teaching of nursing courses, as well as maintenance of campus security. The director is appointed by the President, who should be one with designated rank or chosen from the list of two or three military trainers recommended by the Ministry of Education.

Article 40

The Extension Program is headed by a director to supervise the planning and execution of extension education. In principle, the director should have the rank of associate-professor or above or a university non-academic staff with equivalent status when necessary. The term of office is one year, and he/she may be re-appointed successively.

Article 41

The Faculty Development and Instructional Resources Center is headed by a Director to supervise the professional development of teachers and to coordinate teaching resources. The director, who should have the rank of associate-professor or above, is to be recommended by the Dean of Academic Affairs, and appointed by the President. The term of office is one year, and he/she may be re-appointed successively.

Article 42

The Environmental Protection, Safety and Health Center is headed by a Director to supervise campus safety, environmental hygiene and energy conservation and reduction of carbon emission. The Director should have the rank of associate professor or above. The term of office is one year and he/she may be re-appointed successively. Under the Center are divisions for Environmental Protection and Occupational Safety and Health Management.

Article 43

The Service-Learning Center is headed by a Director to supervise affairs related

to service-learning curriculum, volunteer work and international partnership. The Director should have the rank of associate professor or above. The term of office is one year, and he/she may be re-appointed successively.

Article 44

The Laboratory Animal Center is headed by a Director to supervise affairs related to the acquirement, feeding and management of laboratory animals needed by teachers and researchers of the university. The Director should have the rank of associate professor or above. The term of office is one year, and he/she may be re-appointed successively.

Article 45

Center for Human Subject Research Protection is headed by a Director to supervise affairs related to research involving humans. The Director should have the rank of professor. The term of office is one year, and he/she may be re-appointed successively.

Article 46

Office of Institutional Research is headed by a Director to supervise affairs related to university data analysis for the reference in the implementation of policies and related matters. The Director should have the rank of associate professor or above. The term of office is one year, and he/she may be re-appointed successively.

Article 47

The three founding groups of the university establish their respective mission offices, which are headed by directors appointed by the President. In principle, he/she shall have the rank of lecturer or above and shall be the representative of the respective founding group or a faculty member or university non-academic staff with equivalent status recommended by the founding group when necessary. The term of office is one year, and he/she may be re-appointed successively.

The School of Continuing Education establishes a mission office headed by a Director, who shall have the rank of lecturer or above or a university non-academic staff with equivalent status. He/she shall be recommended by the Vice-President for Mission and appointed by the President. The term of office is one year, and he/she may be re-appointed successively.

The Mission Office is to assist in the promotion of the Catholic identity of the university and the educational ideals of the three founding groups.

Article 48

Within the university there are four academic ranks: Professor, Associate Professor, Assistant Professor, and Lecturer, and their responsibilities include teaching, research, counseling and service. Appointments for the teaching staff are first approved by the Department/Graduate Institute Rank Evaluation Committee, then by the College Rank Evaluation Committee, and finally the University Rank Evaluation Committee. Teaching staff are appointed by the President upon the recommendation of the Department Chair or the Graduate Institute Director.

The University shall appoint technicians with professional knowledge to teach at the university. The methods of appointment follow related laws established by the Ministry of Education.

The appointment and promotion of faculty members of all ranks are governed by the Methods of Appointment and Promotion set by the Rank Evaluation Committee.

The appointment and promotion of research fellows are governed by the same set of rules as for faculty members.

Article 49

In accordance with related laws, the President shall appoint the University's non-academic staff and workers. The offices, archives, bureaus and centers of the University shall establish divisions; divisions will be headed by division chiefs and

centers headed by directors. He/she shall be a teaching faculty who has the rank of lecturer or above or a non-academic staff member of equivalent status.

The non-academic staff governed by this statute includes senior specialists, editors, compilers, counselors, administrative staff, registered nurses, dieticians, veterinarians, assistants, technicians of various levels, practical nurses, clerks and transcribers.

Article 50

To promote clinical practice, teaching, research and services, the University shall establish an affiliated hospital or other medical institutions. By-laws for their implementation shall be decided separately.

Chapter III Councils and Committees

Article 51

The University has established the following councils:

1. The University Council: Members include the President, Vice-Presidents, Chaplain, representatives of the three founding groups, Secretary General, Dean of Academic Affairs, Dean of Student Affairs, Dean of Research and Development, Dean of International Education, Dean of General Affairs, Dean of each college, Director of the School of Continuing Education, Director of the Holistic Education Center, Dean of Academia Catholica, Director of the Personnel Office, Director of the Accounting Office, Chair of each department, Director of each independent graduate institute, faculty representatives, one research fellow representative, two non-academic staff representatives, and several student representatives. Faculty representatives are elected and the number of faculty representatives shall not be less than one-half of the total membership of the University Council and two thirds of the faculty representatives shall be of the rank of professor and associate professor. The number of student representatives shall not be less than one-tenth of the total membership of the Council. The methods for the election of representatives should be decidedly separately. The President serves as the chair of

the meeting. The Council discusses and decides important issues of the University.

2. President's Council: Members include the President, Vice-Presidents, Chaplain, Secretary General, the Representative of each of the three founding groups, and two faculty representatives. The President serves as the chair of the meeting. The Council is to assist the President in university affairs, and shall be convened according to practical need. The method for the selection of faculty representatives shall be decided separately.

3. Executive Council: Members include the President, Vice-Presidents, Chaplain, Secretary General, the Representative of each of the three founding groups, Dean of Academic Affairs, Dean of Student Affairs, Dean of Research and Development, Dean of International Education, Dean of General Affairs, Dean of each college, Director of the School of Continuing Education, Director of the Holistic Education Center, Personnel Office Director, Accounting Office Director, Director of the Extension Program, Director of University Libraries, Director of the Office of Public Affairs, Director of the Office of Audit, Director of the Information Technology Center, one non-academic staff representative, one manual worker representative, one student representative from the day school, and one from the School of Continuing Education. The Executive Council is to discuss important administrative affairs. Monthly meetings will be convened and chaired by the President. *Ad hoc* meetings may be called when necessary.

4. Academic Affairs Council: Members include the Dean of Academic Affairs, Dean of Student Affairs, Dean of Research and Development, Dean of International Education, Dean of General Affairs, Division Chiefs of the Academic Affairs Office, Secretary of the Academic Affairs Office, Dean of each college, Director of the School of Continuing Education, Director of the Holistic Education Center, Chair of each department, Director of each independent graduate institute, Director of each degree program, Director of University Libraries, Director of the Extension Program, Director of the Physical Education Office, Director of the Student Military Training Office, and student representatives. The Dean of Academic Affairs serves as Chair of the meeting. The Academic Council discusses important academic affairs.

5. Student Affairs Council: Members include the Dean of Student Affairs, Chaplain, Dean of Academic Affairs, Dean of Research and Development, Dean of International Education, Dean of General Affairs, Division Chiefs of the Student Affairs Office, Secretary of the Student Affairs Office, Dean of each college, Director of the School of Continuing Education, Director of the Holistic Education Center, Chair of each department, Director of each independent graduate institute, Director of each degree program, Director of the Student Guidance Center, Director of the Holistic Education Center, one faculty representative from each college, one from the School of Continuing Education, Director of the Physical Education Office, Director of the Student Military Training Office, and student representatives. The Dean of Student Affairs serves as Chair of the meeting. The Student Affairs Council discusses important student affairs.

6. General Affairs Council: Members include the Dean of General Affairs, Dean of Academic Affairs, Dean of Student Affairs, Dean of Research and Development, Dean of International Education, Division chiefs of the General Affairs Office, Secretary of the General Affairs Office, the Director of Accounting Office, one non-academic staff representative, one student representative from the day school and one from the School of Continuing Education. The Dean of General Affairs serves as the Chair of the meeting. The General Affairs Council discusses important business related to general affairs.

7. College Affairs Council: Members include the Dean of the college, the Chair of each department, the Director of each graduate institute, Director of each degree program, faculty representatives from the college, student representatives, college non-academic staff representatives, and the religious counselor of the college. The Council meeting is chaired by the Dean and discusses the direction and supervision of teaching, research, counseling, extension education, and other important issues in the college.

8. Department Affairs Council: Members include the Department Chair, full-time faculty of the department, non-academic staff of the department, and student representatives. The Chair presides over the meeting, which discusses the teaching, research and important issues of the department.

9. Independent Graduate Institute Affairs Council: Members include the Director of each independent graduate institute, full-time faculty of the institute, non-academic staff of the institute, and graduate student delegates. The Council meeting, with the Director as its Chair, discusses important issues in the institute.

Except otherwise stipulated, all of the above council meetings should be convened at least once every semester. *Ad hoc* meetings shall be called when necessary.

In cases of department, graduate institute and degree programs of a similar nature, the College has the authority to merge the Councils stipulated in items 7 to 9 and to deal with their affairs at the College Affairs Council.

Article 52

The University has established the following committees:

1. Committee for University Mission and Identity: Members include the Vice-Presidents, Chaplain, the Representatives of the three founding groups, the Directors of each Offices of University Mission and Identity, Dean of Academic Affairs, Dean of Student Affairs, Director of the Religious Guidance Center, Dean of each college, Director of the School of Continuing Education, Director of the Holistic Education Center, two faculty representatives, and two non-academic staff representatives. The Vice-President for Mission serves as the Chair of the Committee. The Committee shall study and devise plans to promote the University mission and identity, and work to reinforce recognition and identification by the members of the University community towards the University mission. The by-laws of the Committee for University Mission and Identity shall be decided separately.

2. University Development Committee: Members include the President, Vice-Presidents, Chaplain, Secretary General, Dean of Academic Affairs,

Dean of Student Affairs, Dean of Research and Development, Dean of International Education, Dean of General Affairs, the Representatives of the three founding groups, Dean of each college, Director of the School of Continuing Education, the Director of the Holistic Education Center, Personnel Office Director, Accounting Office Director, Director of University Libraries, Director of the Information Technology Center, Director of the Religious Guidance Center, Director of the Student Guidance Center, three faculty representatives, one non-academic staff representative, and two student representatives. The President serves as the Chair of the Committee, the Vice-President of Academic Affairs as vice-chair, and the Dean of Research and Development as the Executive Secretary. The Committee shall study and devise mid- and long-term plans for the over-all development of the University.

3. Budget Review Committee: Members include the President, Vice-Presidents, Secretary General, the Representatives of the three founding groups, and six faculty representatives, and two student representatives. The President serves as the Chair of the Committee with Accounting Office Director as the Executive Secretary. The Committee should discuss the annual budget of the University. The by-laws of the Budget Review Committee shall be decided separately.

4. Rank Evaluation Committee: This Committee functions on three levels—University, College, and Department (Graduate Institute). *Ex officio* members for the University Rank Evaluation Committee include the Dean of Academic Affairs, Dean of each college, Director of the School of Continuing Education and Director of the Holistic Education Center. Each college~~, the School of Continuing Education~~ and the Holistic Education Center shall elect one faculty representative to the Committee. Other committee members include one faculty representative from each of the three founding groups. The Dean of Academic Affairs serves as the Chair of the Committee with the Personnel Office Director as the Executive Secretary. The Committee evaluates and decides affairs relating to faculty appointment, including tenure, promotion, termination, dismissal, denial of contract extension, grounds for severance, extension of service as well as related regulations.

Each college and department (graduate institute), based on the regulations of the University Rank Evaluation Committee, shall draw up its own by-laws for its respective rank evaluation committee.

Regulations governing the division, composition and the operation of the Rank Evaluation Committee shall take effect after the approval of the University Council.

5. Faculty Grievance Committee: Members include one person designated by the President, the Personnel Office Director, twelve faculty representatives, one education scholar, one representative from the society at large, and one representative of the local district teacher's association or branch office. The President designates the chair of the Committee, and the Personnel Office Director serves as the Executive Secretary. The Committee discusses and investigates matters related to faculty's grievances. The by-laws governing Faculty Grievance Committee shall be decided separately and take effect after approval of the University Council.

6. Non-Academic Staff and Manual Worker Personnel Review Committee: Ex officio members include the Vice-Presidents, Chaplain, Secretary General, the Personnel Office Director, and the Representatives of the three founding groups. Elected members include two faculty representatives (specialists), and seven non-academic staff representatives, and two manual worker representatives. The President designates the chair of the Committee and the Personnel Office Director serves as the Executive Secretary. The Committee evaluates the employment, promotion, review, evaluation, and grievance petitions of the non-academic staff, as well as on matters relating to awards and discipline.

7. Mediation and Arbitration Committee: The Secretary General and Director of the Personnel Office are ex officio members. Each of the two parties in disagreement may recommend one full-time non-academic staff or faculty member as his/her representative. The President shall appoint one to three faculty representatives to the Committee. The Secretary General is the Chair of the Committee and convenes and presides over the Committee.

The Committee shall mediate disputes among the faculty and staff, and resolve objections to university actions.

8. Student Commendation and Disciplinary Committee: Ex Officio members include Dean of Student Affairs, Director of the School of Continuing Education, Director of the Student Military Training Office, and Director of the Student Guidance Center. The President shall appoint five faculty representatives (specialists), and each college and the School of Continuing Education shall select one faculty representative from its full-time faculty. Other Committee members include two day-school (graduate and undergraduate) student representatives, one student representative from the School of Continuing Education. The Dean of Student Affairs serves as Chair of the Committee and convenes the meetings. The director of Student Life Division of the Office of Student Affairs is the Executive Secretary. The Committee is responsible for major issues and review of rules related to student commendation and discipline.
   The by-laws of Student Commendation and Disciplinary Committee shall be decided separately and take effect after approval of the University Council.

9. Gender Equality Education Committee: The President serves as the Chair of the Committee and the Secretary General the Vice-Chair. Committee members include one representative from each of the following units: the Mission Office, Office of Academic Affairs, Office of Student Affairs, Office of General Affairs, one faculty representative of the colleges, Student Counseling Center, Personnel Office, Student Military Training Office, and School of Continuing Education. Other members include faculty member, non-academic staff representative, one student parent representative, student representative, and specialist on gender education or related areas. All the members should have awareness on gender equality and respect the dignity of the two sexes; at least half of the committee members shall be women. The term of each committee member is one year, and he/she may be re-appointed successively. The committee develops resources for gender education, promotes gender equality, and creates an environment free of sexual discrimination to achieve the goal of gender equality, harmony and respect of human dignity.

By-laws governing the composition and operation of the committee shall be decidedly separately.

10. Information Security Committee: The President elects one of the vice-presidents to serve as the Chief of Information Security. Members include Secretary General, Dean of Academic Affairs, Dean of Student Affairs, Dean of General Affairs, Dean of Research and Development, Director of Information Technology Center, Director of University Libraries, Director of Legal Affairs Office, Chair of Information Management Department, and Chair of the Department of Computer Science and Information Engineering. The Director of Information Technology Center serves the Executive and the Information Technology Center offers administration and technical support. The Committee is responsible for the university information security.

As necessary, the University shall establish other committees. By-laws of these committees shall be decided separately.

Chapter IV Students and Personnel

Article 53

With a view to encourage the students to participate in university affairs and to bring about a consensus between teachers and students, the University shall help students elect representatives for the various levels of meetings. Regulations for electing student representatives shall be decided separately.

Article 54

To foster a holistic education, enrich campus culture, cultivate the students with a sense of democracy, enhance the development of student leadership, and encourage extra-curricular education, the University is to assist students in extra-curricular activities and counsel student-government organizations on the university, college, and department levels. Regulations concerning the student clubs shall be decided separately.

Article 55

The University shall form a channel for dealing with student grievances so as to protect the rights of students, secure campus harmony, and foster positive interaction between students and teachers. Regulations governing student grievances shall be decided separately, and will take effect after approval by the University Council

Chapter V Supplemental Provisions

Article 56

The University shall decide the number and rank of personnel, which will take effect after approval by the Board of Trustees and ROC Ministry of Education. Changes in the approved number and rank of personnel shall undergo the same procedures to become effective.

Article 57

To take effect, these Statutes must first be accepted by the University Council and the Board of Trustees, and then approved by the Holy See and the ROC Ministry of Education. Amendments to the Statutes shall undergo the same procedures to become effective.